



TOWN OF ELLINGTON

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TOWN PLANNER'S OFFICE

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ECONOMIC DEVELOPMENT COMMISSION REGULAR MEETING MINUTES OCTOBER 9, 2013

PRESENT: Chairman Sean Kelly, Vice Chairman Chris Todd, Gilbert Gamboa
Stefanie Cunningham and Alternate Donna Resutek

ABSENT: David Hurley and Stanislav Moline

STAFF

PRESENT: Lisa Houlihan, Acting Town Planner and Kristin Michaud, Recording
Secretary

I. CALL TO ORDER:

Chairman Kelly called the EDC meeting to order at 7:02 p.m.

II. PUBLIC COMMENTS: NONE

III. NEW BUSINESS:

1. Presentation by the Tolland County Chamber of Commerce to discuss the benefits of membership.

Eric Santini, Jr., Chairman, Tolland County Chamber of Commerce Economic Development Committee came forward and discussed the reasons why joining the Tolland County Chamber makes sense for Ellington. He touched on some key reasons such as how networking among towns is so valuable, the marketing to local businesses, education, offering value to existing businesses in town, free publicity and how an active membership in the Chamber implies that Ellington is open for business

The Commission discussed becoming members and the benefits of joining.

Chris Wardrop, Member, Tolland County Chamber of Commerce Economic Development Committee discussed how being a member of this Committee is such a benefit and how just being a member is so rewarding.

Discussion ensued.

**MOVED (GAMBOA), SECONDED (KELLY) AND PASSED UNANIMOUSLY TO
REQUEST THE FUNDS FROM THE TOWN PLANNER BUDGET TO ALLOW**

**FOR THE ECONOMIC DEVELOPMENT COMMISSION BECOME MEMBERS
OF THE TOLLAND COUNTY CHAMBER OF COMMERCE.**

IV. ACTIVE BUSINESS:

1. Report: Agricultural Initiatives

NO MOTIONS OR DECISIONS

2. Report: Business Directory

Ms. Houlihan stated that staff was able to obtain information for 187 business and asked the Commission if they thought this was enough to kick start GoLocal on November 1 or did they want to kick off on December 1 allowing staff more time to work on the list. She noted we need to take the time to review closely the information we have now as well as give GoLocal time to input our information for the kick off date. She noted that at the last meeting the Commission wanted the kick off date to be before the holiday season starts and asked the Commission if we changed the kick off date to November 15 if that would work. This would give staff more time to perfect the list and give GoLocal more time as well. If we kick off on November 15 that would be just in time for the holiday season.

The Commission agreed to move the kick off date of GoLocal to November 15, 2013.

**MOVED (GAMBOA), SECONDED (TODD) AND PASSED UNANIMOUSLY TO
HAVE THE KICK OFF DATE OF GOLOCAL BE CHANGED FROM
NOVEMBER 1, 2013 TO NOVEMBER 15, 2013.**

3. Report: Business Surveys and Site Visits

Nothing new to report.

NO MOTIONS OR DECISIONS

4. Report: Tax Incentive Programs

Ms. Houlihan stated that Earthlight located at 88 West Road, has submitted a tax abatement but noted that it was not the recently revised version so she has asked them for the additional information and will hopefully have that to report at the next regular meeting.

NO MOTIONS OR DECISIONS

5. Report: Current Economic Activity

Nothing new to report.

NO MOTIONS OR DECISIONS

V. ADMINISTRATIVE BUSINESS:

1. Approval of the September 11, 2013, regular meeting minutes.

**MOVED (TODD), SECONDED (GAMBOA) AND PASSED UNANIMOUSLY TO
APPROVE THE SEPTEMBER 11, 2013 MEETING MINUTES AS WRITTEN.**

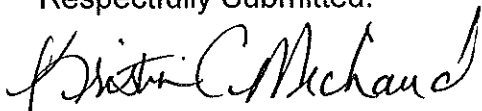
2. Correspondence:
 - a. Celebrate Manufacturing Day 2013.

SO NOTED

IV. ADJOURNMENT:

**MOVED (KELLY), SECONDED (TODD) AND PASSED UNANIMOUSLY TO
ADJOURN THE MEETING AT 7:58 P.M.**

Respectfully Submitted:

A handwritten signature in black ink, appearing to read "Kristin C. Michaud". The signature is fluid and cursive, with the first name "Kristin" and last name "Michaud" clearly legible.

Kristin C. Michaud
Recording Secretary